



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**JANUARY 29, 2003  
REGULAR BOARD MEETING  
ADOPTED MINUTES**

District Office Boardroom  
292 Green Valley Road  
Watsonville, CA 95076

**1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC - 6:00PM**

**1.1 Call to Order**

President Nichols called the meeting to order at 6:00 pm at the District Office at 292 Green Valley Road, Watsonville.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION**

**2.1 Public Employee Appointment: Certificated, Classified**

**New Hires**

2 Elementary Teacher

4 Secondary Teachers

5 Substitutes

**Rehires**

1 Elementary Teacher

**Administrators**

1 Elementary Administrator (interim)

1 Secondary Administrator (interim)

**Transfers**

None

**Promotions**

1 Accounting Technician

1 Administrative Secretary

1 Office Manager

**Extra Period Assignments**

None

**Permanent Appointments**

- 1 Bus Driver
- 1 Instructional Support Specialist I
- 1 Instructional Support Specialist II
- 1 Instructional Support Specialist III
- 1 Payroll Technician

**Additional Assignments**

None

**Return to Work**

None

**Extra Pay Assignment**

- 6 Coaches
- 2 Department Chairs

**Extra Periods**

None

**Leaves of Absence**

- 2 Bus Drivers
- 1 Cafeteria Assistant
- 1 Cafeteria Cook/Baker
- 1 Cafeteria Manager II
- 1 Instructional Support Specialist I
- 2 Instructional Support Specialist III
- 1 Office Assistant II
- 1 Staff Accountant
- 5 Elementary Teachers
- 3 Adult Ed Teachers
- 1 Categorical
- 1 AVCI Teacher

**Resignations/Retirements /Terminations/Release**

- 1 Adult Ed. Teacher
- 1 Secondary Teachers
- 1 Special Services Specialist

**Supplemental Service Agreements**

- 78 Teachers

**Miscellaneous Action**

- 1 Administrative Secretary I
- 1 Administrative Secretary IV

1 Groundskeeper II

**Limited Term – Project**

1 Attendance Specialist

1 Custodian II

10 Enrichment Specialist

11 Instructional Support Aide

12 Instructional Support Specialist II

1 Instructional Support Specialist III

1 Office Assistant II

**Limited Term - Substitute**

1 Cafeteria Assistant

2 Instructional Support Specialist I

1 Lead Custodian

1 Payroll Technician II

**Provisional**

2 Instructional Support Aide

**Exempt**

1 Special Project-PUPILS

**Students**

8 Migrant OWE Students

1 Student Helper

4 Workability Students

**Separations from Service**

1 Attendance Specialist

**Industrial Leaves**

None

**Tenures**

None

**Rescinds**

1 Elementary Teacher

**Non-Reelects**

None

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Claims  
- Andrews v. PVUSD**

**2.4 5 Expulsions**

### **3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM**

President Nichols called the meeting of the Board in public to order at 7:07 pm.

#### **3.1 Pledge of Allegiance**

Trustee Yahiro led the Board in the Pledge of Allegiance.

#### **3.2 Welcome by Board President**

Trustees Rhea De Hart, Sharon Gray, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Sandra Nichols were present.

### **4.0 ACTION ON CLOSED SESSION**

#### ***Action on Expulsions***

**02-03-32** Trustee Gray moved to approve the disciplinary action as recommended by the panel, but changing reenrollment from Rolling Hills Middle School to reenrollment into the District. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**02-03-37** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**02-03-38** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Yahiro seconded the motion. The motion passed unanimously.

**02-03-40** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

**02-03-41** Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

### **5.0 APPROVAL OF THE AGENDA**

Trustee Roberts moved to approve the agenda. Trustee Yahiro seconded the motion.

President Nichols asked for item 10.10 to be deferred from the consent agenda for further discussion.

The motion passed unanimously.

### **6.0 APPROVAL OF MINUTES**

#### **6.1 Minutes for January 15, 2003**

Trustee Hankemeier moved to approve the minutes for January 15, 2003. Trustee Roberts seconded the motion.

President Nichols asked that item 11.2, 5<sup>th</sup> paragraph, be revised by striking “agreed” and inserting her comments, verbatim, “sure, good, any further comments.”

The motion passed unanimously.

#### **6.2 Minutes for January 15, 2003, Special Closed Session Board Meeting**

Trustee Roberts noted that since the item for the Special Closed Session Board meeting had been pulled, no minutes were required. She moved to strike item 6.2 from the agenda. Trustee Volpa seconded the motion. The motion passed unanimously.

### **6.3 Minutes for January 17, 2003, Special Closed Session Board Meeting**

Trustee Volpa moved to approve the minutes. Trustee Hankemeier seconded the motion. The motion passed 5/0/0/2 (Roberts, Gray abstained as they were not present at that meeting).

### **7.0 STUDENT OF THE WEEK**

The Board honored the following students of the week:

- ☞ *Lori Yonemura – Lakeview Middle School*
- ☞ *Alex Lobato – E.A. Hall Middle Schools*
- ☞ *Jasmine Lomeli – Calabasas Elementary School*

### **8.0 SUGGESTIONS, COMMENTS, AND CONCERNS**

*3 minutes each*

#### **8.1 Employee Organizations - PVFT, CSEA, and PVAM**

PVFT, Carolyn Savino, president, announced the death of Alex Arguello, a teacher at Watsonville High, who died unexpectedly. She commented about her meeting with the California Federation of Teachers' council and noted that this district is positively dealing with the budget crisis. She said that PVFT appreciates the work the District does with the union, the openness, and the consistent communication.

CSEA, Mary Ann Gomez, president, spoke of CSEA's officer installation dinner and introduced them to the Board. She reported that CSEA newsletters would be distributed soon. She finalized by stating that CSEA appreciates being included in the budget updates that are taking place regularly, adding that the union has many ideas to reduce costs which would be brought forth.

PVAM, Bob Rasmussen, chair, echoed comments by Ms. Savino and Ms. Gomez regarding the process in dealing with the budget situation. He added that it is refreshing to hear Mr. McHenry's and Dr. Mays' honesty when they say that they don't have all the answers but that there is commitment for a clear, fair and inclusive process.

#### **8.2 Student(s) Trustee Report**

President Nichols welcomed the student trustees Eletha Daniels and Meds Stockwell from Watsonville High and Aptos High, respectively.

Eletha Daniels reported on school sports and upcoming events, including the faculty talent show and the Scholarkatz assembly.

Meds Stockwell reported on the success of the canned food drive, the winter ball at the civic center, and other upcoming events. He also spoke of the counselors outreach programs for juniors, parents, and for students at the junior high school level.

#### **8.3 Governing Board Comments**

Trustee Gray announced that president Nichols was appointed to the Santa Cruz County Children and Youth Commission, adding that she was nominated by Supervisor Ellen Pirie.

Trustee Volpa stated that she was not aware of a PVUSD e-mail for her and apologized to everyone if they had e-mailed her to that address and did not receive a response, adding that the problem has been resolved.

Trustee DeHart reported she attended CSEA's installation dinner. She added that she also attended some of our committee meetings and realized that all of those organizations are also suffering from the budget crisis. She reported about her visit to 3<sup>rd</sup> grade classrooms in schools in her area adding that the staff is very energetic.

Trustee Roberts reported that she received a letter from Simon Salinas regarding a workshop on Cal Grants; she encouraged students to attend the workshop and asked administrators to encourage students to attend.

#### **8.4 President's Report**

President Nichols addressed the concern that has surfaced regarding placing items on the agenda. She outlined the process that trustees and the public need to follow, noting that requests need to be in writing and that it would be appropriate to provide back up material to support request, if available. She spoke of her attendance to the DELAC meeting and said that the committee was very pleased with Dr. Mays' presence, adding that it is the first time a superintendent attends one of their meetings. She concluded her comments speaking about a group discussion she attended at the County Office of Education with State Superintendent of Education, Jack O'Connell.

#### **8.5 Zone Administrators' Reports**

Ylda Nogueta, South Zone Superintendent, invited everyone to the South Zone Council meeting. She reported that the State is visiting several schools looking at the English Learner program and said that the consultant was positive in her remarks about what she has observed.

Christine Amato-Quinn, North Zone Superintendent, reported that the North Zone is very busy, adding that every Wednesday they meet with a focus on student achievement. She invited everyone to the upcoming North Zone Council meeting. She said that the schools are getting ready for the science fair.

Catherine Hatch, Central Zone Superintendent, introduced Starlight and Rolling Hills principals who spoke briefly about the awards received from the Second Harvest Food Bank, recognizing the food drive efforts. She shared that Mr. Jack O'Connell visited Freedom School and that it was a positive experience. She invited everyone to the first central zone parent training and announced that the equity team training would be taking place.

Dr. Nancy Bilicich, Assistant Superintendent, Alternative Ed & Charter Schools, reported that Alianza sponsored a Pullium training for all charter schools and alternative education, focusing on student achievement. She added that students are being assessed for standards in math and reading. She concluded by reporting about events happening at each of the schools.

#### **8.6 Associate Superintendent's Report**

Terry McHenry provided the Board with a budget update. He said that PVUSD has adopted a hiring and travel freeze but that it is necessary to look at what has to be exempted from the freeze to be able to function. He added that PVUSD is looking at the guidelines in use for substitutes, and that an energy cost reduction is being fully implemented. He said that PVUSD is reducing costs this year and will try to maintain those reductions in the future. He spoke about how federal programs and grants will be affected in the budget. He said that the Purchase Orders that are being approved at the meeting tonight contain items that were approved prior to the freeze. In regards to construction, Mr. McHenry reported that there is plenty of money for Pajaro Valley High, Radcliff and Landmark elementary schools, but that they are funds that cannot be used for district functions.

#### **8.7 Superintendent's Report**

Dr. Mays reaffirmed that in terms of being able to control expenses what is being done right now would help PVUSD next year. She added that the district is following developments closely to make sure things are handled fairly. She reported on the visit of Mr. Jack O'Connell to Freedom School and the COE, spoke about the programs that were discussed during his visit and of his impressions of the visit to a couple of classrooms. She said that when Mr. O'Connell was asked how the state could support the district, he commented that the most important thing would be for the community to write to the legislators asking them not to cut from education.

President Nichols stated that at the last Board meeting Trustee Volpa had requested a letter template be placed on the website so that the community can access.

Dr. Mays concluded her report speaking about her positive impressions of the community after two and a half months of residing here. She encouraged everyone to celebrate the sense of community. Further, she clarified that our role is that of the educational institution, that we are the educators and that we should be modeling for our community how we will behave.

## **9.0 VISITOR NON-AGENDA ITEMS**

Joyce O'Shea, office manager at Starlight, commented she heard that cuts would be away from the classrooms and she reminded the Board that classified employees' functions are close to the classrooms.

Tim Moore, community member, spoke of his concern for the low test scores in most of PVUSD schools.

Kathleen Kilpatrick, school nurse, spoke about the various programs nurses offer for students.

Matsuami, community member, inquired as to whether Pajaro Valley High would have green buildings.

Sylvia Previtali – retired teacher and member of Committee for Safe School Sites, spoke of the importance of daylight in academic performance and distributed a document supporting her comment.

Jose Sanchez – Brown Berets, spoke about the organization he represents, stating it is a group of young students with much strength. He concluded stating that he hopes the Board always treats everyone in his organization with equality and respect.

## **10.0 CONSENT AGENDA**

**10.1 Approved Purchase Orders – 1/10/03 to 1/23/03**

**10.2 Approved Warrants – 1/10/03 to 1/23/03**

**10.3 Approved donation from Mr. Marion Bryson of seventy-four student desks to Watsonville High School.**

**10.4 Approved donation from the Grove Scholarship Foundation for scholarships for Aptos High School Students.**

**10.5 Approved out of the Country field trip for Aptos High School Interact Club to Fiji Islands.**

**10.6 Approved contract for relocation services for Radcliff Elementary School.**

**10.7 Approved selection of Architect for the Measure J Bond Project at Aptos High School.**

**10.8 Approved selection of Architect for the Measure J Bond Project at Watsonville High School.**

**10.9 Approved selection of Architect for the Measure J Bond Project at E.A. Hall and Mintie White Schools.**

**10.10 Deferred application for Watsonville Charter School of the Arts.**

**10.11 Certificated/Classified Approved (See Closed Session Agenda).**

Trustee Hankemeier moved to approve consent agenda with item 10.10 being deferred. Trustee Volpa seconded the motion with the addition of blue-sheet to item 10.11. The motion passed unanimously.

**11.0 DEFERRED CONSENT ITEMS**

**10.10 Approve application for Watsonville Charter School of the Arts.**

President Nichols invited staff to explain the loan that this item is asking to be approved.

Dr. Bilicich noted that WCSA has been a positive experience for students. She invited co-directors Diane Bury and Sue Forson to explain why a loan from the state's charter school revolving fund is being requested.

Diane Bury explained that last year, being the first year of operation, was under budgeted for approximately \$70,000. She commented that the school is requesting this loan to be repaid in a five-year period. She clarified that the school is streamlining their budget to make sure that this type of deficit does not occur in the future.

President Nichols clarified that WCSA encroached on PVUD's general fund in the amount of \$70,000 last year, and that WCSA is asking to be permitted to borrow \$70,000 specifically to repay PVUD's general fund n that amount. Further, she noted that WCSA had presented plans to repay the loan during the next five budget years. Also, she stated that it is understood that were WCSA were to default, the district would be held responsible for loan repayment.

The district staff concurred with that summary.

Several trustees expressed their support for the school and noted their concerns regarding this large budget deficit and wanted assurances that PVUSD staff would closely monitor the budget. Trustees were assured this was a one-time issue and the budget was being monitored.

After a brief discussion, Trustee Gray moved to approve this item. Trustee DeHart seconded the motion. The motion passed unanimously.

Staff Reports

**12.0 ITEMS FOR REPORT AND DISCUSSION**

**12.1 Report and discussion on use of Developer Fees for 2001-2002. Report by Terry McHenry, Associate Superintendent.**

TM reported that the law requires the District to report on the amount of developer fees collected each fiscal year and manner in which they were spent; PVUSD collected \$1.3 million dollars.

**12.2 Report and discussion of Progress on focusing on Student Achievement through being Standards-Based. Report by Dr. Mary Anne Mays and Assistant Superintendents.**

Dr. Mays spoke about the five elements that need to be considered when focusing on student achievement being standards-based: 1) standards and assessments; 2) learning environment; 3) leadership and managements; 4) parent and community engagement; and 5) professional learning community.

Assistant Superintendents and principals Rick Desimone (Rolling Hills), Mary Gaukel (Valencia), Jackie Defendis (Pajaro), and Vickie Carr (Pacific Coast Charter) participated in the report, explaining to the Board the process to becoming standards-based. The general consensus was that the district needs to remain transparent and that communication to the teachers, parents and students should be open, timely and honest.

Trustee Volpa commented that there is a large group of students working above standards and that focus on those students currently exceeding standards should continue. She expressed her concern that these students might be overlooked in our goal to be standards-based. She also commented that standards-based report cards should be properly used so grades, learning and test scores accurately reflect a student's level of mastery.

After brief comments from the Board, President Nichols called for a 5-minute break.

### **13.0 ITEMS SCHEDULED FOR POSSIBLE ACTION**

#### **13.1 Report, discussion and possible action to approve 2002-2003 Consolidated Application for Funding Categorical Aid Programs (Part II). *Report by Dr. Mary Anne Mays and Richard Lentz, Director, Categorical Programs.***

Trustee Gray moved to approve this item, noting that the back up provided a careful explanation of the ways the District would be in compliance. Trustee Hankemeier seconded the motion.

Mr. Richard Lentz clarified that the total amount requested was \$10.8 million dollars, not \$9.

Trustee Yahiro commented he would abstain from voting to avoid a potential conflict of interest.

The motion passed 6/0/1 (Yahiro abstained).

#### **13.2 Report, discussion and possible action to approve Appointment of Bond Oversight Committee and Adoption of Bylaws. *Report by Terry McHenry, Associate Superintendent.***

President Nichols explained the order of events for this item: first the Board would hear a report, second Trustees would have an opportunity to ask questions, third the public would be heard, fourth Trustees will deliberate and, finally, a vote would be taken.

Dr. Mays reported that it was wonderful to arrive in the district with the positive vote of the community on the bond. She added that that level of trust needs to be maintained. She said that the essence is to have candidates for each of the five categories identified. She said that the board would be taking action on accepting all applicants presented on the grid, noting that one is ineligible due to her being a district employee. Further, she added that it was important to be as inclusive as possible.

No board questions were presented.

Roberto Garcia, community member and applicant to the committee, thanked the board for including the Latino Chamber of Commerce in the process.

Rodney Brooks, community member and applicant to the committee, commented that the decision being made tonight was very important, that he is a strong supporter of Pajaro Valley High School, and that he supported Dr. Mays' idea of being inclusive. He added

that the oversight committee was a key selling point when asking for community vote on Measure J.

Dan Hernandez, community member and applicant to the committee, commented that he would make sure that the money gets spent properly.

Sylvia Previtali, community member, expressed her concern for having the Board vote on bylaws for the committee to follow, even if the committee itself has not yet been appointed. She asked if the bylaws include an ethics policy. She reminded the Board that applicants and appointed members of the committee would need to complete a statement of economic interest for the Fair Political Practices Commission.

Trustee Yahiro expressed his concern for the addition of two applicants to the grid who applied after the deadline. He added that the list should not have been expanded without proper notification to the community for the opportunity to apply. He said that if this item is approved it needs to be with the provision that any other applicants will continue to be accepted.

Trustee Volpa commented that someone interested in participating in the committee contacted her and she told that person that the application deadline was closed. She added that without extending the deadline for the entire community there would be an appearance of impropriety, and that the District needs to figure out a way to have a deadline posted and developing a cap for accepting applications.

President Nichols indicated that she and two other Central Zone trustees met and decided that they wanted a large pool from which to choose, noting that they felt that there were not sufficient Latino applicants to represent the community. She said she recruited Roberto Garcia for this purpose. Trustee Volpa asked why the North Zone was not notified that they too should recruit more Latinos.

Trustee Volpa further commented that the district was not being consistent with how they were handling this matter, and that it appeared to be a candidate “cherry-picking” situation. She indicated she was very unhappy with how the situation was handled.

Trustee Volpa moved to continue the meeting passed 11:00 pm. Trustee Roberts seconded the motion. The motion passed unanimously.

Trustee Gray moved to accept the slate with the 2 additional applicants. Trustee DeHart seconded the motion.

Trustee Yahiro commented that he could support the motion to extend the list if the opportunity for other people to come in at the same time is included.

A roll call vote was taken and the motion passed 4/3//0 (Yahiro, Volpa and Hankemeier).

Trustee Volpa made a motion to accept the list of applicants to be seated by February 3<sup>rd</sup> as presented in the grid, and to extend the deadline for applying to February 10th, with a maximum of 24 representatives, 12 for each subcommittee. She added that the Board would need to approve the members to be added to the committee.

Trustee Yahiro seconded the motion.

A roll call vote was taken and the motion passed unanimously.

Trustee Gray left at 11:15

Trustee Roberts moved to accept bylaws as written; Trustee Hankemeier seconded the motion. The motion passed 4/2/1 (Yahiro and Volpa opposed; Gray absent).

Trustee Yahiro expressed his concern that this action would be a possible violation of the Brown Act.

**13.3 Report, discussion and possible action to approve State Teachers Retirement System (STRS) Exemption Request for Edwin Leach. Report by Dorma Baker, Assistant Superintendent, Human Resources.**

Trustee Roberts moved to approve this item. Trustee Volpa seconded the motion. The motion passed 6/0/1 (Gray absent).

**13.4 Report, discussion and possible action to approve State Teachers Retirement System (STRS) Exemption Request for Lorraine Sandoval. Report by Dorma Baker, Assistant Superintendent, Human Resources.**

Trustee Roberts moved to approve this item. Trustee Volpa seconded the motion. The motion passed 6/0/1 (Gray absent).

**14.0 UPCOMING BOARD MEETINGS**

**14.1 February 12, Regular Scheduled Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. 6:00 pm, Closed Session, 7:00 pm Open Session.**

Terry McHenry noted that the budget should be discussed at the meeting of February 19.

Trustee Volpa commented that the Board needs a full session on governance.

Dr. Mays noted that the budget is more pressing than governance.

Trustee Roberts said that the governance workshop could be held in March, where there is an open special session date.

**14.2 February 19 Special Board Meeting on Governance, District Office Boardroom. Meeting begins at 6:00 pm.**

**14.3 Items for Subsequent Board Meeting Agendas.**

Trustee Hankemeier requested the item of expulsions to be presented to the Board.

**15.0 ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 11:25 pm.

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Secretary